# PERSONAL DATA PROCESSING INFORMATION FOR SUPPLIERS

pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to personal data processing and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation)

# 1. Personal data controller

1.1. Contact information

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- Company name: Ferona, a.s.
- Registered seat: Havlíčkova čp. 1043/11, 111 82 Prague 1
- Company registration No.: 26 44 01 81
- Contact information: tel.: +420 274 074 111 / E-mail: ferona@ferona.cz / Databox ID: ptwcejc

#### 1.2. Personal Data Protection Officer

The personal data controller does not have a personal data protection officer.

## 2. We are processing your personal data for the following purposes

- 2.1. Supporting cooperation of Ferona, a.s. and suppliers
  - Such processing mainly includes:
    - $\circ$  registering suppliers, enquiries, offers, contracts and purchase orders,
    - $\circ \quad$  processing delivery notes, acceptance reports and invoices,
    - $\circ$  administering receivables,
    - o planning and controlling goods shipment from warehouse,
    - registering drivers,
  - such processing is required for the purposes of legitimate interests of the competent controller. The controller's legitimate interests include:
    - high-quality cooperation with suppliers,
    - o option to collect receivables,
    - planning and controlling goods shipment,
  - personal data is not provided to other processors or to outside of the Czech Republic,
  - profiling may occur for the purpose of identifying the supplier's reliability. Profiling occurs by gathering information about the supplier's reliability from available resources. Based on such profiling, automated decision-making does not occur,
  - processing occurs for the period of active cooperation with the suppliers + 10 years as of the cooperation termination.
  - Failure to provide the personal data for the purposes of such processing may result in limited scope of business cooperation.
- 2.2. Enabling access to premises, information systems and services of Ferona,

a.s.

- Such processing mainly includes:
  - registering visitors in subsidiaries in the "guestbook" for the purpose of property protection,

- registering supplier's users having VPN access to Ferona installed for the purpose of information system protection,
- o registering fuel consumption for the purpose of consumption billing,
- such processing is required for the purposes of legitimate interests of the competent controller. The controller's legitimate interests include:
  - property protection against theft or damage,
- personal data is not provided to other processors or outside the territory of the Czech Republic and profiling and automated decision-making do not occur,
- processing occurs for the period of active cooperation with the suppliers + 10 years as of the cooperation termination.
- failure to provide the personal data for such processing may result in restricted access to premises or information systems of Ferona, a.s.

### 2.3. Demonstrating product quality and declaration of conformity

- Such processing mainly includes:
  - registering and distributing control documents for the purpose of demonstrating product conformity,
  - registering and distributing declaration of compliance with EU statutory obligations related to goods (ROHS, REACH, PED, etc.) for the purpose of demonstrating product conformity,
  - registering and distributing declaration of conformity and declaration of properties for the purpose of demonstrating product conformity in line with the Act on technical requirements for products and in line with CPR,
- such processing is required for the purposes of legitimate interests of the competent controller. The controller's legitimate interests include:
  - o demonstrating product quality and conformity,
- personal data is not provided to other processors or outside the territory of the Czech Republic and profiling and automated decision-making do not occur,
- processing occurs for the period of active cooperation with suppliers + 10 years as of the cooperation termination.

# 3. In relation to personal data processing, you have the following rights

Pursuant to the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on protection of natural persons with regard to personal data processing and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), you shall have the following rights:

- right of access to personal data we are processing about you,
- right to rectification of personal data we are processing about you,
- right to restriction of processing,
- right to erasure of personal data,
- right to portability of personal data,
- right to object to processing based on the controller's legitimate interest,
- right to lodge a complaint with a supervisory authority (Office for Personal Data Protection www.uoou.cz).

You may exercise any of your rights at any time personally at the controller's registered seat or by electronic communication using the databox ID: **ptwcejc** or by e-mail at: **ferona@ferona.cz**.

Further, you have the option not to provide your personal data for processing or to object to its processing based on the controller's legitimate interests. Enforcement of these rights may have consequences stipulated for the individual purposes of processing in Section 2.

You will find more detailed information about your rights directly in the General Data Protection Regulation (EU) 2016/679 of the European Parliament and of the Council ("GDPR") or on the website of the Office for Personal Data Protection www.uoou.cz.